

## IRS Direct Pay Instructions

IRS Direct Pay allows you to make a federal tax payment directly from your checking or savings account. There are no fees and no account setup required.

### What You'll Need Before You Start:

- Social Security Number (SSN) or ITIN
- Filing status from your most recent federal tax return
- Address exactly as shown on that return
- Bank routing number and account number

### Step-by-Step Instructions

**Step 1:** Go to <https://www.irs.gov/payments/direct-pay-with-bank-account>

There is also an option for debit or credit card payment on tab below direct pay.

**Step 2:** Choose between personal and business tax payments. Then select "Make a payment," button on that page.

Make a payment

### Personal tax payments

Pay balance due, estimated tax and other federal income tax.

[Pay individual tax](#)

If you've never filed taxes or it's been over 6 years since you filed, you can [pay another way](#).

### Business tax payments

Pay balance due, federal tax deposits and other federal income tax.

[Pay business tax](#)

**Step 3:** Select your payment details:

- Reason for Payment: Balance Due, Estimated Tax, or Extension
- Apply Payment To: Select the correct tax form to apply payment to.
- Tax Period for Payment: This will be tax form year the payment applies to.

Enter each field and select continue.



Reason for Payment  
Balance Due

Apply Payment To  
Income Tax - Form 1040

Tax Period for Payment  
2025

**Step 4:** Verify your identity using your SSN/ITIN, date of birth, filing status, and address from your last filed return. Details **must match exactly to last filed return or verification may fail.** And make sure payments are made by the spouse that is listed first on the tax return, otherwise the IRS cannot match payments to your tax return.

**Step 5:** Enter your payment amount, bank information, payment date, and the bank account type.

### Your Payment Information

Please enter and confirm the payment amount below.

Select a date for your payment to be processed. The payment date selected is the date you will get credit for the payment although the payment may settle on a future date.

Payment Amount (example: 12345.00)

\$

Confirm Payment Amount

\$

Payment Date (within 365 days)

02-09-2026



### Your Bank Account Information

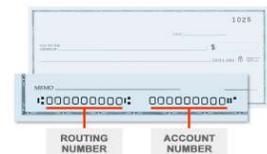
Routing Number

Account Number

Confirm Account Number

Account Type

- Checking
- Savings



**Step 6:** Review and submit your payment. Save or print the confirmation number for your records.

### Important Notes:

- Payments usually post within 1-2 business days.
- If identity verification fails, you may need to use IRS EFTPS or your IRS Online Account.
- Contact our office before submitting if you are unsure of the payment amount, tax form, or tax year.